



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Skilled for Health - Healthy Families		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Skilled for Health - healthy families		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The SfH programme is currently running in the Tidworth, Bulford, Larkhill and Warminster areas. Sessions are based on health and skills topics and are open to both military and civilian families. We intend to run a cookery programme alongside the core sessions which will include subjects such as budgeting, menu planning and practical cooking sessions. There will be six sessions to each module and two will run each term. We also intend to run a cookery programme in partnership with Ordnance House Community Centre for young people aged 14-18 years of age running weekly.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tidworth		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Tidworth, Bulford, Larkhill and Warminster Community Centres
When will your project take place?	During term times, 38 weeks of the year
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Index of Multiple Deprivation (2007).Of the number of communities in Wiltshire requiring special approaches to meeting their needs for health and wellbeing, Military personnel constitute around 3% of Wiltshire's population, many of whom live with their families in Wiltshire. Whilst presenting the SfH sessions it has become apparent to our tutors that one of the main reasons why learners do not eat healthily is that they are unable to read receipes, feeling uncomfortable with weights and measures. They have very little knowledge of menu planning, budgeting and practical cooking skills, thereby relying on pre-prepared bought foodstuffs in some instances.The learners themselves have expressed a desire to attend cooking classes, which has been stated on their completed questionnaires at the end of the courses. The Community Centre in Tidworth has recognised the need to help children, who often come from chaotic households, to be able to care for themselves. They have been using volunteer workers to run cooking sessions, but this has proved difficult, and the provision of tutors from SfH will give structure to both their programme and to their learners.
How many people will benefit from your project?	150 from SfH programmes, with 4-6 children (the latter will work over a 38 week period) from the community centre.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard	Promoting healthy lifestyles through the provision of short courses aimed at information and skills. The integration of the military and civilian population by recruiting learners from both communities.
Please provide a reference/page no.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No X
Could your project be funded from your reserves?	Yes No X
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No X
Any other information about your project. The SfH programme aims to reduce health inequalities, resultant from poor basic skills, through a series of short courses run during term time. We are currently inviting both civilian and military mothers to attend in an attempt to holistically improve the health of the families. It is acknowledged that poor diet contributes to poor health outcomes, therefore in providing cooking sessions to both mothers and children the outcomes will be stronger. The children targeted are often from chaotic families, and this is an attempt to assist them to improve their own wellbeing, which is neglected due to their family circumstances. Their skills then should impact wherever possible on their immediate families, who would normally not attend such courses. The cookery sessions for the mothers will consist of six, two hour modules covering budgeting, menu planning and practical cookery skills on one evening a week. The children's programme will run continuously during term time and consist of a two hour session one day per week and cover the same topics. The £19,000 of reserves are needed to fund the whole Skilled for Health programme whilst additional funding is sought. The funds applied for as shown at (5) are for the whole of the SfH programme. There will be a total of 74 sessions from September 2011 to Sept 2012.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="6"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have put a number of bids in for funding, and we are still working towards embedding this programme, with the Army funding it in the long term. We have funding carried over from last year from various organisations. In September we present at the SSAFA Conference in Germany with a view to their organisation taking on responsibility for funding. We are working with other organisations such as Help for Heroes etc. ASK have applied to the Big Lottery for £300K funding over three years, and have included SfH as one of those programmes it wishes to assist.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Questionnaires will be completed by learners, together with an evaluation sheet. We will also collate personal data such as age, sex, number of children (in the case of mothers) and whether the learner is from a civilian or military family.

An informal assessment sheet will be completed by the tutors to demonstrate the improvements made by the learners and possible areas for further learning

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

The Co-Operative Fund

£2000

Reply awaited

The Community Foundation for Wiltshire and Swindon

£5000

Reply awaited

Tesco Charity Trust

£4000

Reply awaited

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Amesbury, Pewsey, Warminster

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010/11	Month: April	2011
A - Total income:	£188636	
B - Minus total expenditure:	£152105	
Surplus/deficit for year: (A minus B)	£36,531	
Free reserves currently held:	£19,000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tutors	£9,000	Own fundraising/reserves	C	£4700
Marketing	£ 200			£
Marketing	£	Parish/town council		£
Back office support – accommodation, telephones, printing etc	£1000			£
Food	£500	Trusts/foundations		£
				£
				£
	£			£
	£	Other – back office support from MOD/venues	C	£1000
	£			£
	£			£
	£			£
Total Project Expenditure	£10,700	Total Project Income		£5700

Total project income B	£5,700
Total project expenditure A	£10,700
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Barclays
Please give the title name of the organisations' bank account e.g. current	Current

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 25th August 2011

Please return your completed application to the appropriate Area Board Locality Team (see section 3)